

Minutes from the October 28<sup>th</sup>, 2019, Bolinas Fire Protection District Board Meeting

Pres. Kimball called the regular meeting of the Bolinas Fire Protection District to order at 7:00PM. Dir. Martinelli, Dir. Molesworth and Dir. Torrey were present. Dir. Chiera was absent due to a vacation. Also present: Chief Krakauer, Asst. Chief Marcotte, Administrative Asst. Cadance Lynam, resident Pam Dake, Anne Sands and Braden Cartwright from the Pt. Reyes Light.

MSC Torrey/Martinelli (unan.) to approve the agenda.

**CHIEF'S REPORT**

**MERA**

Chief Krakauer attended the public hearing on the Draft Subsequent Environmental Impact Report (SEIR) on October 10<sup>th</sup> at the Civic Center. There were no public comments.

Chief Krakauer attended the MERA Governing Board Meeting on September 25<sup>th</sup> and October 23<sup>rd</sup>. They gave an update regarding the Subsequent Environmental Impact Report, saying it would go through a review period for written public comments. They are currently preparing responses and developing the final SEIR. Chief Krakauer commented that there were not many written comments.

Change order #8 was approved, which was roughly a million dollar upgrade from the original two layer system, to a multiple protocol label switching for microwave network. This allows for future flexibility and capacity for the system including remote access, trouble shooting, option for remote fire camera and extra band width.

**Prevention**

Continued work on the 4291 inspections is being done.

**Roads**

No Update.

**Inspections**

Chief Krakauer informed the Board that the District intends to ramp up Business inspections after the Fire Season, when the 4291 inspections have been completed.

**Planning**

Chief Krakauer is working with Scott Alber finishing up a few remodels that were started prior to the transfer of plan reviews.

### **Grants**

No Update.

### **Training**

Training has been focused on structural firefighting, specifically on attack hose lines and ladders. The last drill was a team building exercise put on by Asst. Chief Marcotte, which involved the group working together to rescue Randy, the mannequin, from the cell tower enclosure using ropes and ladders.

### **Volunteers**

No new volunteers.

### **Apparatus**

No Update.

### **Disaster Council**

Chief Krakauer and Asst. Chief Marcotte purchased two news generators. They found that some residents with medical needs such as an oxygen machine, etc. have been able to use them when the power is off. Asst. Chief Marcotte is working on the second flyer to send to residents. The most current one will highlight simple items needed to be prepared for power outages such as a full tank of gas, extra food and water.

### **Resource Recovery**

The October 28<sup>th</sup> Resource Recovery meeting was cancelled.

### **Building and Grounds**

Chief Krakauer updated the Board that once the rain starts, Evan Khan's schedule will allow him to do some of the interior painting discussed. Chief Krakauer said he would like to schedule a meeting with the Buildings and Grounds Committee to look at the exterior painting of the station.

### **General Operations/Administration**

Chief Krakauer attended a Chief's meeting on October 17<sup>th</sup> in Novato. Items discussed included Marin Emergency Radio Authority and Subsequent Environmental Impact Report updates. Potential structuring for Wildfire Prevention and Mitigation Initiative and the potential for being fronted money to start the leg work before monies would be collected – if the measure is supported and does pass. Also discussed was the October 9<sup>th</sup> -11<sup>th</sup> Public Safety Power shut off (PSPS) as well as the presentation on revamping and restructuring a countywide approach for fire investigation.

Fire Safety Day on October 20<sup>th</sup> was well attended. The control burn at Martin Griffith Preserve was also on October 20<sup>th</sup> which seemed to be a good public education piece as well.

Fuel tank testing was completed and passed. We had to replace the protective sleeve on one of the pumps that was run over.

Administrative Assistant Cadance Lynam, Chief Krakauer, and Jennifer Blackman met with our new AT&T representatives to discuss our current phone and internet plan as well as any needs we may have. Items discussed included information on the First Net plan for emergency responders and possibly qualifying for a CAL account which would save the District money. All the Volunteers as well as Board members should have received login instructions to Lexipol and a new Bolinas Fire email to view and acknowledge the new Policy Manual. We are still working to get all the personnel familiar with logging in and navigating the website. Chief Krakauer recommended a timeline for completion of the manual to be at least 2-3 months after speaking with Nicole Falconer at Lexipol.

The Board has shown interest in background checks for employees and resident firefighters. Chief Krakauer submitted an application to Department of Justice but said he still needs a resolution to authorize the District to access State and Federal criminal history. After further discussion from the Board, it was agreed to have a meeting with the Personnel Committee to discuss further before making any decisions.

Brighton Sea Wall Project – 100 Brighton resident and BCPUD as a co-applicant have been working for several years with the California Coastal Commission and the County to make sea wall upgrades on the Brighton Sea Wall. On October 10<sup>th</sup>, Chief Krakauer met with Kirsten Walker, whom is working as a liaison for the property owner. The biggest push back from the California Coastal Commission was to decrease the width of the wall from its current widest point of fourteen feet down to six feet to reclaim beach access. Chief Krakauer was asked, and submitted a letter recommending a minimum of eight feet with improved modifications to the ramps/stairs to assist with the rescue access efforts. The next hearing with the California Coastal Commission will be on November 13<sup>th</sup> in Half Moon Bay.

20 Ocean Avenue Update – Requested by Christy Stanley Community Development Department, code enforcement, along with MCSO to assist with serving a warrant to the owner of 20 Ocean Avenue. Multiple structures are falling or in threat of falling down the cliff.

Crown Castle recently requested to upgrade radios and antennas on the cell site. Chief Krakauer is working with the Planning Department and President Kimball to make sure proper permits and reports are being supplied prior to work commencing. The lease does allow for upgrades but there is a legal permitting process.

Administrative Assistant Cadance Lynam, Bookkeeper Kaaren Gann and the Auditor Lisa Doran are scheduling the field work for the next audit sometime in November.

Our Request for Proposal for a new auditor has been sent to about ten Certified Public Accountants with no luck. We are hoping to secure a new CPA before spring to be on time with the next years audit schedule.

**Surfers' Overlook Repair/Terrace Avenue**  
No Update.

**Personnel**  
No Update.

### **GENERAL BUSINESS**

#### **Action Item #1 – Resolution #188 – 2019 – A Resolution Authorizing the Bolinas Fire Protection District Participation in the Joint Exercise of Powers Agreement to Participate in and Form the Marin Wildfire Prevention Authority**

Chief Krakauer reviewed the Marin Wildfire Prevention Authority Measure. The MWPA is looking at addressing wildfire from a county wide approach as opposed to smaller districts addressing it separately, as done in the past. This would help address multiple aspects of wildfire such as alerting systems, fuel mitigation projects and public education. The funding would come from a ten year revenue measure to be considered in the March 2020 ballot. The recommendation is a ten cent tax charged on every square foot of developed structure and would raise around twenty one million dollars per year. All funds would stay within the County of Marin and only be used for the purposes noted above; none of the fudning would go into the county's general fund, and would be protected from any taking by the State. Chief Krakauer explained that twenty percent of the tax collected would come directly back into our District's budget and another twenty percent would go into funding inspections. Sixty percent would go into funding bigger projects that our District would like to be a part of.

Pres. Kimball said he felt it was important to have this on the ballot as soon as possible rather than wait through another fire season.

Vice Pres. Chiera submitted a letter which expressed that his previous concerns regarding our representation on the Board were more than alleviated and he felt confident our District would be well represented.

MSC Molesworth/Martinelli (unan.) to Approve Resolution #188-2019 – A Resolution Authorizing the Bolinas Fire Protection District Participation in the Joint Exercise of Powers Agreement to Participate in and Form the Marin Wildfire Prevention Authority.

**First Reading of Ordinance No. 17-2019 “An Ordinance of the Bolinas Fire Protection District Adopting and Modifying the California Fire Code, International Fire Code, and Appendix A of the International Wildland – Urban Interface Code Prescribing Regulations Governing Conditions Hazardous to Life and Property From Fire or Explosion; Providing for the Issuance of Permits for Hazardous Uses or Operations; and Define the Powers and Duties of the Prevention Bureau and Officers.”**

Every three years, the District, along with all other Marin County agencies, is required to formally adopt the ordinance outlining the changes adopted by Marin County. The first reading of the ordinance by title only was completed. At our regular Board meeting scheduled for November 25<sup>th</sup> there will be a public hearing and the Board will take action on the corresponding resolution. Chief Krakauer added that any amendments of the California Fire Code are only able to make the code stricter and not more lenient and is intended to be modified to suit the local jurisdictions.

Scott Alber, who has taken over inspections, is working to adopt the amendments and modifications as well as modifying them to our District.

#### **Discussion – PG&E Public Safety Power Shut-Off (PSPS) – Lessons Learned for Bolinas Fire Protection District**

President Kimball requested the topic of the power shut off be reviewed to discuss what district activities went well and those that could be improved. Dir. Torrey questioned why the landlines were not working properly. Anne Sands said that she had called to ask this question and AT&T reported they did not have enough back up batteries charged. Dir. Torrey expressed concern about the lack of communication if there is no reception for cell phones and the landlines are not working. She requested a strong letter be written to AT&T urging them to resolve the situation. After more discussion it was decided that talking to our AT&T representative may help us find the best person to contact regarding this situation.

Asst. Chief Marcotte advised investing in the fire district's infrastructure as many people were coming in to use the Wi-Fi as much as to charge their phones.

Chief Krakauer agreed that we should meet with Ian to discuss how to improve the internet and infrastructure.

Chief Krakauer reported that according to his calculations, at the rate we were running the generator we could sustain power for two to three weeks at a time. Volunteer Joe Walker helped service the generator and make sure it was working properly. Chief Krakauer commented he would like to get it serviced again once the power turns back on.

#### **Discussion – District Wide Emergency Alerting Systems**

No Update.

#### **Discussion – District Wildfire Preparedness and Response**

The second traffic study meeting is scheduled for November 22<sup>nd</sup>. They will be looking at where they are with the research this far.

#### **CONSENT CALENDAR**

MSC Torrey/Molesworth (unan.) to approve the Consent Calendar.

#### **PUBLIC EXPRESSION**

None.

#### **BOARD MEMBER REPORT**

## **COMMITTEE REPORTS**

Updates from Finance and Budget, Personnel, Building and Grounds and Operational Working Group.

Finance Committee – No Update.

Personnel Committee – No Update.

Buildings and Grounds – No Update.

Operations Working Group –No Update.

## **PERSONNEL MATTERS**

None.

## **ANNOUNCEMENT RE: CLOSED SESSION**

None.

## **GOOD OF THE ORDER**

The Board members thanked the staff for their work.

## **ADJOURNMENT**

MSC –Martinelli/Molesworth (unan.) to adjourn at 9:00 PM.

Respectfully submitted,

Cadance Lynam  
Administrative Assistant

Note: Minutes of all Board meetings are available for review at the Bolinas Library and on the District's website [www.bolinashire.org](http://www.bolinashire.org).