

Minutes from the July 25, 2016 Bolinas Fire Protection District Board Meeting

Pres. Bass called the regular meeting of the Bolinas Fire Protection District to order at 7:00PM. Vice Pres. Chiera, Dir. Shaw, Dir. Gade and Dir. Kimball were present. Also present: Chief Brown. Admin Assistant Brown was absent.

MSC Kimball/Shaw (unan) to approve the agenda.

CHIEF'S REPORT

Mera

Chief Brown plans to attend the regular MERA meeting on Wednesday July 27th. The agenda includes reports on the Strategic Plan Implementation, two Executive Board Appointments, and Marin County Office of Education and other non-MERA member use of the system.

Prevention

Chief Brown reported that Capt. Krakauer and FF walker have been working to clear every hydrant in town for better accessibility. They, simultaneously, have been noting road conditions in regards to over-growth of vegetation and road surfaces. A BCPUD employee has also been assigned to survey all roads regarding encroachments that pose a problem for water district infrastructure and emergency vehicle access. Issues that concern the fire department include width of roadways, height of vegetation, and encroachment of vegetation along the edges of road. Once all the surveying is complete, the BCPUD and the BFPD will meet to determine next steps to address the issues. Chief Brown and Assistant Chief Marcotte have identified which roads on the Mesa are major access/egress roads, roads which serve multiple blocks and which ones are considered neighborhood roads serving less residences.

Inspections

380 South Ocean Parkway – Access/4291

252 Ocean Parkway – Access/4291

Planning

20 Nymph Road – Demolish existing residence, construct new one

324 Ocean Parkway – Addition

23 Rafael Way – Single family residence remodel

28 Crescente – Single family residence

350 Fern – Studio addition

415 Yucca – Legalize Second Unit

380 Larch Road – New septic system, habitat restoration

480 Horseshoe Hill Road, Barn construction

555 Dogwood – New Construction

210 Laurel – Legalize second unit, new guest house

350 Lauff Ranch Rd. – Legalize multiple structures
4900 Shoreline Highway - Remodel
120 Horseshoe Hill Rd – Addition, remodel
10 Olema-Bolinas Rd – Second Unit
11 Brighton – propane tank placement
370 Overlook – Remodel, addition of 2nd unit
100 Mesa Road – AT&T Communications Tower Modification
12 Olema-Bolinas Road – 2nd Unit

New

105 Wharf Road - Lifting

Grants

No update.

Training

Training continues on Wildland suppression including mobile attack and structure defense. The Volunteers are continuing to use Target Solutions for EMT training, mores recently taking a class on Geriatric Emergencies.

Volunteers

Paul Krohn, a potential volunteer, will not be joining the department due to a shortage of housing options in town.

Apparatus

Chef Brown reported that the driver seat in U219 was suffering extreme failure due to use. Capt. Krakauer researched several options for repair. The truck was taken to a shop in Novato for repair.

E265 was serviced at Diego Truck Repair for its annual safety inspection. The mechanic there found the exhaust brake, an additional braking system for large vehicles, to be frozen and completely out of service. The repair cost \$1,000 in addition to the regular servicing.

Chief Brown reviewed that the District donated an engine to a small fire department in Northern California back in 2011. She was recently contacted by a representative of Cal Fire and told that the vehicle was never registered or insured due to FMC still being listed on the title as the lien holder. The engine was paid off in 1994, FMC has been out of business for many years and cannot be contacted for signature.. Chief Brown has been working with the DMV to correct the situation. In order to rectify the situation, the District will need to obtain a Surety Bond, in order to hold the DMV harmless, from the District's insurance company. Once the DMV has the bond as well as a request for new title, and the new owner information, they should be able to issue a new title for the vehicle which can be turned over to CalFire.

Disaster Council

Beth Carusillo will be moving on from the position of the Bolinas Disaster Coordinator. She has graciously agreed to take her time and help find a replacement. A young woman in town by the name of Cadance Lynum has expressed interest in the job and has been highly recommended. Chief Brown will meet with Beth and Cadance regarding the position.

A “test” tent, cot and blanket intended to be used for the Field Hospital overflow during a disaster were ordered and received. Beth and Chief Brown have set up the tent and tested out placements of cots for maximum usage. They worked very well, additional tents, cots and blankets to care for 15 patients have been ordered.

Beth plans to contact Richard Dillman regarding a large scale radio drill at the end of the summer which will include the Stinson Beach and Muir Beach Disaster Councils.

Resource Recovery

Chief Brown attended the scheduled meeting on June 27th. GM Blackman was absent on vacation. Mike Aitken, Chief Stevens, Stinson Beach, and Sarah Sanders were in attendance. Discussion centered on the concerns of the RR site meeting the newly required set-backs from the creek. Another meeting will be scheduled after GM Blackman returns.

Building and Grounds

Chief Brown met with Steven Siegal, Executive Director of the Coastal Health Alliance regarding the insertion of a sliding glass window at the front desk of the Bolinas Clinic. She reviewed the area and plans with Steven and conferred with Capt. Pete Smith. They concurred that the window would have little structural impact on the building and provide the employees with the privacy they are seeking. Chief Brown will inform the CHA that the window can be installed.

General Operations/Administration

The District has received two regular annual Public Records Requests. One requested information on purchases in the last quarter and the other was from Transparent California requesting information about compensation. Both were completed.

The fire suppression system and all fire extinguishers at the station were serviced by Fire King.

The Hurst Tools, or also referred to as “Jaws of Life”, were also serviced.

Chief Brown attended the newly formed Parking and Traffic Committee. The committee plans to revive the Bolinas Parking Plan made several years ago by a previous Parking and Traffic Committee. The original plan met with some preliminary resistance from the Coastal Commission and was never approved. The new Committee plans to continue to refine the plan and work to get it approved by the County as well as State agencies. Chief Brown’s focus at the meetings is on emergency access and egress issues. She

plans to attend the meetings when she can but not serve as a committee member.

The July 4th community celebration was relatively smooth with eight calls for service, all medical, except for a dumpster fire at the end of Wharf Road on the morning of July 5th. Chief Brown thanked every fire fighter who curtailed their celebration to help out. She also thanked every volunteer who spent time preparing for the event by placing “no parking” signs, rebar, and caution tape around town. She also thanked all those who manned the parking lots and traffic control points. She acknowledged that the labor was intensive and she very much appreciated everyone’s efforts.

Surfers’ Overlook Repair/Terrace Avenue

The Save Surfers’ Overlook Committee held a meeting on July 12th to discuss the next steps the committee should take towards Phase 2 of the project and how to best use any remaining funding from Phase 1. It was determined to schedule another meeting in the near future for better attendance by committee members and to contact the Bolinas Community Center regarding the Surfers’ Overlook Fund.

Personnel

FF Joe Walker has successfully filled the seasonal fire fighter position. Capt. George Krakauer has been both flexible and professional in his new position as a full time fire fighter and is doing an excellent job overall.

GENERAL BUSINESS

Action Item #1: Consider Grand Jury Report: *Marin’s Hidden Human Sex Trafficking Challenge: It’s happening In Our Backyard*

Chief Brown reviewed the Grand Jury report that details the prevalence of human sex trafficking in Marin County. In summary, the report discussed how human sex trafficking goes mostly unrecognized, is under reported and rarely intervened upon. Typically, law enforcement, medical and fire departments and EMS professionals have received ineffective training, sporadic training, or no training at all. The report suggested that training should be developed and implemented in Marin County School Districts to educate students, parents and teachers. The Grand Jury also determined that the current public outreach campaign is insufficient and should be addressed by the Board of Supervisors.

Chief Brown added that the BFPD personnel and volunteers have received little or no training on the recognition of human trafficking and resources that are available for victims.

The Board was asked to respond to Findings 1-13 and Recommendation 5 in the report. After some discussion, the Board found that the format for the requested response to Findings 1-13 challenging as the majority of the findings were directed either towards schools or law enforcement rather than fire departments. More pertinent, the fire district is being asked to either agree or disagree with findings for which the data or analysis is not provided

or referenced and, therefore, the Board was unable to complete the form as requested. The Board however, enthusiastically supported Recommendation 5 and will be implementing that recommendation.

Recommendation 5: Marin County fire departments should ensure that all EMS personnel are trained in recognizing human trafficking and how to report it, and incorporate this in their annual training.

The BFPD will research available trainings and materials in Marin and will ensure that all First Responder personnel receive the training and materials on an annual basis.

Chief Brown will write a letter in response to the Grand Jury outlining the District's response as described above which Dir. Kimball will review before sending.

MSC, Kimball/Shaw (unan) to approve response letter written by Chief Brown to the Grand Jury Report: *Marin's Hidden Human Sex Trafficking Challenge: It's Happening In Our Backyard* incorporating Dir. Kimball's recommendations and review.

CONSENT CALENDAR

MSC, Chiera/Kimball (unan) to approve the Minutes from the June 27, 2016 regular meeting and the warrant lists from June 21 – July 12, 2016.

PUBLIC EXPRESSION

None.

BOARD MEMBER REPORT

None.

COMMITTEE REPORTS

None.

PERSONNEL MATTERS

None.

ANNOUNCEMENT

None.

GOOD OF THE ORDER

The Board appreciated Chief Brown, Admin Assist. Brown, and all of the Volunteers for their efforts to uphold and maintain the BFPD.

ADJOURNMENT

MSC, Kimball/Gade (unan) to adjourn the meeting at 7:52 PM.

Respectfully submitted,

Molly Brown
District Secretary

Note: All minutes to all Board meetings are available for review at the Bolinas Library.