

Minutes from the November 25th, 2019, Bolinas Fire Protection District Board Meeting

Pres. Kimball called the regular meeting of the Bolinas Fire Protection District to order at 7:00PM. Vice Pres. Chiera, Dir. Martinelli, Dir. Molesworth and Dir. Torrey were present. Also present: Chief Krakauer, Asst. Chief Marcotte, Admin. Asst. Cadance Lynam, residents Don Smith, Rosie Barry and Hector.
MSC Chiera/Molesworth (unan.) to approve the agenda with the modification to move General Business Item B to the beginning of the agenda.

CHIEF'S REPORT

MERA

The November MERA meeting was cancelled due to lack of agenda items. The Final Subsequent Environmental Impact Report was released. The next Governing Board meeting is set for December 11th where public comments will be addressed. Motorola will then be looking to the inventory list being collected currently from all agencies to finalize the number of radio sets held by the agencies.

Prevention

Continued work on the 4291 defensible space inspections is being done.

Roads

No Update.

Inspections

Chief Krakauer informed the Board that the District intends to ramp up business inspections after the Fire Season, when the 4291 inspections have been completed.

Planning

No Update.

Grants

Asst. Chief Marcotte informed the Board that we were not selected for the PG&E grant for which we applied.

Training

Training has been focused on self-contained breathing apparatus (SCBA's) and hose lines.

Volunteers

Three new people are set to be voted in at the December 3rd Drill.

Apparatus

Asst. Chief Marcotte and Resident Firefighter Haven Allard fixed a clogged foam system on engine 283. Asst. Chief Marcotte will be instructing staff and volunteers on properly maintaining a foam system at an upcoming drill.

The bumper on engine 265 was repaired last month. The welds on the bumper line box had cracked after twenty years and became non-operational. Firefighter Joe Walker and Chief Krakauer are planning to fix engine 283's squeaky brakes next.

Disaster Council

Asst. Chief Marcotte updated the Board on the quarterly West Marin Disaster Council Meeting in Pt. Reyes. He commented that it was very well attended. Discussion focused on the PG&E power safety shut off's. Many of the other counties along the coast were affected more than Bolinas. Asst. Chief Marcotte reported that the meeting ended with a good list of action items to move forward with.

The Bolinas Disaster Council has been winding down from the wildland fire season and Asst. Chief Marcotte is now focusing on recruitment to find more volunteers.

Resource Recovery

The Resource Recovery meeting was cancelled.

Building and Grounds

Chief Krakauer spoke with Dir. Martinelli and planned on updating Dir. Chiera in greater detail on the status of getting the station caulked and painted. Chief Krakauer is in the process of acquiring a preliminary estimate and speaking with Legal Counsel to ensure we're taking the proper actions moving forward in regards to securing a contractor to do the work. Chief Krakauer commented that he would like to see the work done sooner than later.

General Operations/Administration

Chief Krakauer attended a Chief's meeting on November 21st in Novato. Items discussed included Marin Emergency Radio Authority and Subsequent Environmental Impact Report updates.

Chief Krakauer updated the Board that the Marin Wildfire Prevention Authority passed at a Board of Supervisors meeting and will be placed on the March 2020 ballot. The campaign process has started and many questions were raised regarding where the line is drawn for Fire representatives offering informational vs. campaign material. Attorneys for the Fire Departments are drafting an informational mailer to be sent out.

Chief Weber has asked the Bolinas Fire Department to pay their share of \$472, which Chief Krakauer agreed to pay after consulting Pres. Kimball. An Ad Hoc group was formed to address issues post Public Safety Power Shut-Off. Cell phone towers being down was the biggest concern being voiced. Chief Krakauer submitted an email to Rodoni's office and the Office of Emergency Services as well as to our AT&T representative who still has not recommended to whom a formal letter might be addressed concerning the landline issues. Chief Krakauer spoke personally to an AT&T generator crew and reached out to their boss who advised three generators were in place and remained in place and running for three days after the last anticipated power shut off.

The Coastal Commission hearing that includes the Brighton Sea Wall Project on its agenda was moved to March 11th – 13th in Santa Cruz.

Chief Krakauer and Admin. Asst. Cadance Lynam will be meeting with

Kaaren Gann and Lisa Doran for the audit fieldwork on December 3rd.

Surfers' Overlook Repair/Terrace Avenue

No Update.

Personnel

No Update.

GENERAL BUSINESS

Action Item #1 – Merit Hearing and Approval of Ordinance No. 17-2019 “An Ordinance of the Bolinas Fire Protection District Adopting and Modifying the California Fire Code, International Fire Code, and Appendix A of the International Wildland – Urban Interface Code Prescribing Regulations Governing Conditions Hazardous to Life and Property From Fire or Explosion; Providing for the Issuance of Permits for Hazardous Uses or Operations; and Define the Powers and Duties of the Prevention Bureau and Officers.”

Every three years, the District, along with all other Marin County agencies, is required to formally adopt the ordinance outlining the changes adopted by Marin County. The first reading of the ordinance by title only was completed at our regular November Board meeting. The summary has been published for two weeks in local papers. Chief Krakauer explained that there are no significant changes in the proposed Ordinance language as compared to the last Ordinance adopted by the Board of Directors in 2016.

No members of the public were present for comment.

MSC Chiera/Martinelli (unan.) to Approve **Ordinance No. 17-2019 “An Ordinance of the Bolinas Fire Protection District Adopting and Modifying the California Fire Code, International Fire Code, and Appendix A of the International Wildland – Urban Interface Code Prescribing Regulations**

Governing Conditions Hazardous to Life and Property From Fire or Explosion; Providing for the Issuance of Permits for Hazardous Uses or Operations; and Define the Powers and Duties of the Prevention Bureau and Officers.”

Action Item #2 – Approve Proposed Equipment Modifications to Cell Tower from Crown Castle on behalf of Verizon Wireless.

Verizon Wireless reached out to Chief Krakauer in October to inform us they would like to upgrade equipment on their tower. Ninety nine percent of the modifications had already been approved by the District in 2017, but the work had never been carried out. A new report was provided to the District because of the change in District staff, time elapsed and slight equipment change.

MSC Molesworth/Torrey (unan.) to Approve Proposed Equipment Modifications to Cell Tower from Crown Castle on behalf of Verizon Wireless.

Discussion – Don Smith Request to the Bolinas Fire Protection District to Allow Public Use of Shower Facility.

Don Smith presented the discussion with the request to allow the showering facilities at the Fire House to become available for public use on a set day every week as the showering facilities downtown are no longer available. Resident Rosie Barry shared with the Board that she had a positive experience with the showering facilities downtown she had been in charge of. She commented that it had been very organized, there was a five-minute time limit for each person and it was generally around 5-6 people that came each time.

The Board asked several questions regarding the rules that had been in place and agreed it would require more oversight than our staff would be able to provide.

Dir. Martinelli commented that the location of the showering facilities at the station would make it difficult for people coming in and out, as it would easily become congested. This, in turn, could hinder the access employees and volunteers need during an emergency.

Options outside of the Fire Station were discussed as well as the liabilities for the potential set up and use.

The Board agreed that having this type of facility would be a benefit to the community and further research should be done.

Discussion – District Wide Emergency Alerting Systems

No Update.

Discussion – District Wildfire Preparedness and Response

Pres. Kimball, Dir. Martinelli, Asst. Chief Marcotte, Chief Krakauer, Bonnie Jones, and Illi from the school met with the UC Berkeley team for their second meeting on November 22nd at the station.

CONSENT CALENDAR

MSC Molesworth/Chiera (unan.) to approve the Consent Calendar.

PUBLIC EXPRESSION

None.

BOARD MEMBER REPORT

COMMITTEE REPORTS

Updates from Finance and Budget, Personnel, Building and Grounds and Operational Working Group.

Finance Committee – The Finance Committee met on the 20th with Chief Krakauer and Admin. Asst. Cadance Lynam. A phone interview was conducted with Paul Kaymark CPA who sent responded to our request for proposal (RFP) for next year’s audit. The conversation went very well. Paul has worked with the Inverness Public Utility District and was recommended by our bookkeeper Kaaren Gann. Pres. Kimball is working on a list of questions to ask the four references listed on his proposal.

Personnel Committee – The Personnel Committee will be meeting Wednesday the 27th to discuss background checks and our medical coverage plan for employees and dependants.

Buildings and Grounds – Chief Krakauer will be updating the Building’s and Grounds Committee with the painting project.

Operations Working Group –No Update.

PERSONNEL MATTERS

None.

ANNOUNCEMENT RE: CLOSED SESSION

None.

GOOD OF THE ORDER

None.

ADJOURNMENT

MSC –Chiera/Torrey (unan.) to adjourn at 9:30 PM.

Respectfully submitted,

Cadance Lynam
Administrative Assistant

Note: Minutes of all Board meetings are available for review at the Bolinas Library and on the District's website www.bolinasfire.org.