

Minutes from the July 22nd, 2019, Bolinas Fire Protection District Board Meeting

Pres. Kimball called the regular meeting of the Bolinas Fire Protection District to order at 7:00PM. Vice Pres. Chiera, Dir. Torrey, Dir. Martinelli and Dir. Molesworth were present. Also present: Chief Krakauer, Asst. Chief Marcotte, and Administrative Asst. Cadance Lynam.

MSC Chiera/Torrey (unan.) to approve the agenda.

**CHIEF'S REPORT**

**MEMO**

No Update. Next meeting scheduled for Wednesday, August 24<sup>th</sup>.

**Prevention**

Asst. Chief Marcotte has been working on flyers and mailings for prevention, as well as hazardous fuel mowing along the rights-of-ways.

Don Murch has already mowed much of the roads and is going to be renting a side masticator to remove some of the heavier brush. For the most part, feedback has been all positive. Asst. Chief Marcotte will update more on Item 4c of the agenda.

Asst. Chief Marcotte has also been working on starting a 4291 private land Defensible Space Inspection Program this week. He will be training a group of inspectors: residents, seasonal and full time staff. He will be advertising prior to the inspectors going out. Chief Krakauer was hopeful that the inspections alone would move homeowners to do some of the work themselves.

**Roads**

See Item 4c on this agenda, District Wildfire Preparedness and Response Memo.

**Inspections**

None.

**Planning**

Ongoing:-

20 Nymph Road – Demolish existing residence, new construction

324 Ocean Parkway – Addition

350 Fern – Studio addition

415 Yucca – Legalize Second Unit

380 Larch Road – New septic system, habitat restoration

210 Laurel – Legalize second unit  
120 Horseshoe Hill Rd – Addition, remodel  
10 Olema-Bolinas Rd – Second Unit  
370 Overlook – Remodel, addition of 2<sup>nd</sup> unit  
12 Olema-Bolinas Road – 2<sup>nd</sup> Unit  
105 Wharf Road – Second Unit  
46 Horseshoe Hill Rd – Addition/ Remodel  
385 Ocean Parkway – Accessory Dwelling Unit  
41 Wharf Rd. – Remodel  
14 & 16 Canyon – Retaining Wall  
210 Grove – Replace existing house

New:  
None

### **Grants**

None.

### **Training**

Training nights will be changed from Thursday to Tuesday to allow new Firefighter, Aaron Pendergraft, to attend and get to know the volunteers. Training will be focused on EMT and continuing Wildland firefighting tactics.

### **Volunteers**

No Update.

### **Apparatus**

E285 is receiving its annual safety inspection and service.  
U231 received new tires.

### **Disaster Council**

Asst. Chief Marcotte updated the Board on the work that is continuing to be done for the large animal rescue. Pet owners are working to provide information regarding their animals that will be available to other residents in case there is an evacuation while they are not present.

### **Resource Recovery**

Asst. Chief Marcotte met with Jennifer Blackman, Stinson Beach Fire and Mike Akin at the July 22<sup>nd</sup> meeting. Mike Akin reported that there will be another grind in about a month and then the Resource Recovery will be at capacity. The Fire Dept. is no longer giving residents a coupon for bringing waste to the resource recovery because of this.

Asst. Chief Marcotte reported that he was trying to get the County involved to have trucks come out to deliver processed green waste to farms. Jennifer Blackman reported that there is a new law restricting people with too much garbage from putting food scraps in the trashcan. There may be a

need to provide four cans (trash, recycling, green waste, and now food waste) to decrease the amount of garbage being put out.

Chief Krakauer reported that the 4<sup>th</sup> of July went well with a total of ten calls, most of them being nothing major. Lieut. Hickey advised the need to secure the parade route with delineators to deter kids away from moving floats as he pulled a child from the path of a float last year who was reaching for candy. The Fire Department agreed to pay for half the cost, about \$200 and helped set them up and take them down.

Chief Brown's retirement party went extremely well. Set up happened Friday and break down was on Sunday morning. There was good attendance, great speeches and Chief Brown was very pleased. Chief Krakauer thanked the Board for assisting the volunteers who were putting it together.

Chief Krakauer sent out our District response to the County Grand Jury report on wildfire prevention prior to its July 18<sup>th</sup> deadline.

Asst. Chief Marcotte is working to generate emails for all the volunteers to get the Policy Manual sent out.

Pres. Kimball questioned how long the Policy Manual would take to read through. Dir. Torrey and Chief Krakauer both responded that it would take a good amount of time due to the size of the manual.

### **Building and Grounds**

No Update.

### **General Operations/Administration**

No Update.

### **Surfers' Overlook Repair/Terrace Avenue**

No Update.

### **Personnel**

We have one new resident firefighter, Irakli Vashakidze, which now brings us to a total of four resident firefighters.

### **GENERAL BUSINESS**

**Discussion** – Commendation and Thank You to Peter Smith and the Volunteer Firefighters for Organizing a Superb Retirement Celebration for Chief Anita Tyrrell-Brown.

Vice Pres. Chiera shared how impressed he was with the volunteers' work commenting that the attention to detail and the ease of it coming together were admirable. He applauded Peter Smith along with all the other volunteers for their hard work.

**Discussion** – District Wide Emergency Alerting Systems

No Update.

**Discussion – District Wildfire Preparedness and Response**

Asst. Chief Marcotte updated the board earlier in the meeting that the vegetation reduction work along the roadways would begin the following day. He mentioned that there were two complaints from residents but after discussion, both residents were satisfied with the planned work.

**CONSENT CALENDAR**

MSC Molesworth/Torrey (unan.) to approve the Consent Calendar.

**PUBLIC EXPRESSION**

None.

**BOARD MEMBER REPORT**

Vice Pres. Chiera updated the Board that he was unable to attend the last two Sup. Rice, Ready Together Meetings but will be attending the next one on August 19<sup>th</sup> and will provide an update.

Chief Krakauer mentioned that he is trying to prompt CalTrans to cut back the vegetation along Hwy.1 as multiple areas are now overgrown.

**COMMITTEE REPORTS**

Updates from Finance and Budget, Personnel, Building and Grounds and Operational Working Group.

Finance Committee – The Finance Committee amended and approved the final budget for FY19/20 with the additional money allocated for Chief Brown’s retirement party. The RFP to select a new financial auditor was also approved and will be given to the current auditors for review and comment.

Personnel Committee – The Personnel Committee has been looking into the cost of providing health care benefits for the spouses and families of our employees. They discussed putting a policy into place about the benefits we will offer going forward. Vice Pres. Chiera commented that any new policy regarding health care coverage will need to be added to our Personnel Policy Manual. Pres. Kimball mentioned it would be beneficial to further research costs related to health care coverage before making a final decision. He commented that the policy should be completed as soon as possible to be good employers.

Buildings and Grounds – The Buildings and Grounds Committee briefly discussed the potential for meeting to review the agreements put in place with the Coastal Health Alliance as it will soon be owned by the Petaluma Medical Center.

Operations Working Group –No Update.

**PERSONNEL MATTERS**

None.

**ANNOUNCEMENT RE: CLOSED SESSION**

None.

**GOOD OF THE ORDER**

Pres. Kimball thanked Chief Krakauer for consistently staying on top of issues and his willingness to ask questions when needed.

**ADJOURNMENT**

MSC –Chiera/Molesworth (unan.) to adjourn at 8:15 PM.

Respectfully submitted,

Cadance Lynam  
Administrative Assistant

Note: Minutes of all Board meetings are available for review at the Bolinas Library and on the District's website [www.bolinasfire.org](http://www.bolinasfire.org).